



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	CORSHAM KNITTING AND CROCHET CLUB		
Contact name	SUE CANHAM		
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Corsham Community
Does your town/parish council know about your project?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	To take a group of members from the Corsham Knitting and Crochet Club to a Knitting and Craft Show held annually at Shepton Mallett.
Where will your project take place?	Corsham to Shepton Mallett
When will your project take place?	April
How many people will benefit from your project?	Approximately 45
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	because of limited incomes this will allow members of the group to attend the event. 3: Cluture, recreation and the Arts

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

There is no specific link to the other local priorities other than to make a group of people feel included within the community by providing them with an opportunity to attend something they would otherwise be unable to attend

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Previous trips organised by the Group have proved to be limited to those who could afford to attend which have left the majority of members unable to go.

Any other information about your project.

The Corsham Knitting and Crochet Club was formed in September 2000 with 6 members. The count at the last meeting was 110 with a number of outworkers. Many of our members live alone, some struggle with being able to get out and about but make the effort to attend the monthly meetings. It has become an important social gathering to members who would otherwise be housebound. The Group is not just confined to the parish of Corsham but includes residents of Box, Neston, Atworth, Chippenham and Bath.

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

	Male	Female
Over 50 years	1	107
25 – 50 years		2
Under 25 years		
Disabled People		Unknown
Black and Minority Ethnic people		

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is likely to be a one off initiative by the Group, unless we obtained further funding from elsewhere for next year.

If you were not awarded the full amount requested, what would be the impact on your project?

Those unable to afford the trip would be excluded.

How will you know whether your project has made a difference in the community?

If members who have previously not been able to attend are able to go.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

No one

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2010

Month: 08

Year: 2010

A - Total income:

£5823

B - Minus total expenditure:

£3149

Surplus/deficit for year: (A minus B)

£2674

Free reserves held:

£

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
Cost of hire of coach	£100	Own fundraising/reserves	£
Entry cost	£100		£
	£	Parish/town council	£
	£		£
	£	Trusts/foundations	£
	£		£
	£	In kind	£
	£		£
	£	Other	£
	£		£
	£		£
	£		£
	£		£
Total Project Expenditure	£200	Total Project Income	£0

Total project income B	£0
Total project expenditure A	£200
Project shortfall A – B	£200
Award sought from Wiltshire Council Area Board	£200
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

The Corsham Knitting and Crochet Club is made up with members from the community of Corsham, Box and Neston many of whom are on limited incomes

b) How does your project work to promote inclusion, participation and good community relations?

By allowing those in the Group on limited incomes to attend the knitting fair, which will I am sure give them a feeling of being part of the community of Corsham to be provided with the means to attend.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Susan Canham

Date: 19/12/2010

Position in organisation: Fund Raiser

Please return your completed application to the appropriate Area Board Locality Team